# Our Company Privacy Policy

This privacy policy will explain how our organisation The Reigate Pop Up uses the personal data we collect from you when you use our website.

#### Topics:

- What data do we collect?
- How do we collect your data?
- · How will we use your data?
- · How do we store your data?
- Marketing
- What are your data protection rights?
- · What are cookies?
- · How do we use cookies?
- What types of cookies do we use?
- · How to manage your cookies
- Privacy policies of other websites
- Changes to our privacy policy
- · How to contact us
- · How to contact the appropriate authorities

#### What data do we collect?

Our Company collects the following data:

• Personal identification information (Name, email address, phone number, etc.)

### How do we collect your data?

You directly provide Our Company with most of the data we collect. We collect data and process data when you:

- Register online or place an order for any of our products or services.
- Voluntarily complete a customer survey or provide feedback on any of our message boards or via email.
- Use or view our website via your browser's cookies.

### How will we use your data?

Our Company collects your data so that we can:

- Process your order, manage your account.
- Email you with special offers on other products and services we think you might like.

When Our Company processes your order, it may send your data to, and also use the resulting information from, credit reference agencies to prevent fraudulent purchases.

### How do we store your data?

Our Company securely stores your data through password protected computer. Only Natasha Tyers ( Manager has the access to this data)

Our Company will keep your Name, email address, phone number for 6 months.

#### Marketing

Our Company would like to send you information about products and services of ours that we think you might like.

If you have agreed to receive marketing, you may always opt out at a later date.

You have the right at any time to stop Our Company from contacting you for marketing purposes or giving your data to other members of the Our Company Group.

If you no longer wish to be contacted for marketing purposes, please click here.

## What are your data protection rights?

Our Company would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access - You have the right to request Our Company for copies of your personal data. We may charge you a small fee for this service.

**The right to rectification** - You have the right to request that Our Company correct any information you believe is inaccurate. You also have the right to request Our Company to complete information you believe is incomplete.